

Policy For Specified Bequests Used For the Latrobe Presbyterian Church Endowment Fund

Definition

The Latrobe Presbyterian Church Endowment Fund consists of all those bequests to the church received with specific designation as to the use of either the principal or the income of the Bequest.

Our Attitude Toward the Bequests

We perceive each of these bequests as a gift from God given into our care as responsible stewards of God's gifts to us. We understand the primary purpose of these gifts is to enhance the ministry of the Church of Jesus Christ through The Latrobe Presbyterian Church.

Our Attitude Toward the Corpus of the Bequests

Since these bequests were given to us as responsible stewards, we see as our first obligation to keep the principal of these funds intact, unless specified otherwise by the donor. The investment of the funds will be according to the current investment policy of The Latrobe Presbyterian Church. Bequests will be incorporated into the LPC memorial fund or an appropriate purpose fund to match the terms of the bequest.

In order to properly manage designated funds, a minimum gift of \$10,000 will warrant creating a named fund according to the request of the donor. Bequests in amounts of \$10,000 or more may be named in the manner suggested by the donor, i.e. "In Memory Of, or In Honor Of". These funds will be used according to the stated purpose of the donor, and the use of earnings only or the inclusion of principal expenditures will be according to the terms as set by the donor.

In the case of bequests of less than \$10,000, an appointed ombudsman will attempt to meet with the donor or the donor's appointed legal counsel or executor. The ombudsman will discuss folding the bequest into the general endowment fund in order to reduce the time and expense of in-house and professional management. The bequest will be used in the manner specified by the donor. If the income from the bequest is to be used, the ombudsman will suggest that an averaged annual income would be donated to the specified cause. The designated time of the annual disbursement would be selected based on the named cause. Conservative financial modeling should be used to determine the annual amount for disbursement. This will assure the integrity of the principal for the future.

As appropriate, periodic or annual disbursements could be recognized by the name of the Bequest in the monthly newsletter and/or the weekly church bulletin.

Our Concern for Stewardship

We clearly recognize the funds given to us were meant in no way to relieve us of our own responsibility to be good stewards for God. The main responsibility for the support of our church and its local program lies with us, its current members. We do not intend to rely on the generosity of those who have gone before us to bear our stewardship burden. Therefore, specified bequests of any amount will be managed with fiduciary responsibility.

Income Report and Expenditures

Annually, the Property and Finance Committee will prepare a report of the current status of the Endowment Fund to be shared with session. The Property and Finance Committee shall be responsible to review the portfolio of investments and to accomplish changes in the portfolio based on appropriate fiduciary responsibility.

Adopted by the Session: October 19, 2004